

**TOWN OF PORTER  
AND  
PORTER PUBLIC WORKS AUTHORITY  
FYE 2024-2025  
BUDGET**

**TOWN OF PORTER**  
**SUMMARY OF REVENUES BY SOURCE**  
**GENERAL FUND**

	FY 2022-2023 ACTUAL	FY 2023-2024 BUDGET	FY 2023-2024 PROJECTED	FY 2024-2025 BUDGET
<b>TAXES</b>				
SALES TAX	\$ 191,058	\$ 197,000	\$ 184,074	\$ 197,000
USE TAX	50,536	49,000	57,602	60,000
FRANCHISE TAX	19,530	20,200	19,894	20,200
SUB-TOTAL	261,124	266,200	261,570	277,200
License and Permits	-	-	-	-
<b>INTERGOVT REVENUES</b>				-
ALCOHOLIC BEV TAX	10,417	10,500	9,942	10,500
GRANTS	109,763	30,000	-	40,000
SUB-TOTAL	120,180	40,500	9,942	50,500
CHARGES FOR SERVICES: FIRE RUN	-	-	-	-
<b>FINES &amp; FORFEITS</b>				
POLICE	2,357	2,500	3,678	4,000
COURT COSTS	-	-	-	-
SUB-TOTAL	2,357	2,500	3,678	4,000
<b>MISC-REVENUE</b>				
INTEREST	2,616	2,000	2,290	2,000
LOT SALES	8,125	6,000	4,500	5,000
OPENING & CLOSING	-	1,500	1,005	1,500
MISCELLANEOUS	16,211	11,000	6,228	10,000
SUB-TOTAL	26,952	20,500	14,023	18,500
REIMBURSEMENT-S&A	-	-	-	-
TRANSFER	30,826	-	-	-
<b>TOTAL EST. REVENUES</b>	<b>441,439</b>	<b>329,700</b>	<b>289,213</b>	<b>350,200</b>
<b>AVAILABLE FUND BALANCE</b>	<b>185,027</b>	<b>185,027</b>	<b>185,027</b>	<b>265,119</b>
<b>TOTAL EST. REV AND FB</b>	<b>626,466</b>	<b>514,727</b>	<b>474,240</b>	<b>615,319</b>

**TOWN OF PORTER**  
**DEPATMENTAL BUDGET DETAIL - GENERAL**  
**GOVERNMENT FUND - GENERAL**

	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
Expenditures:				
SALARIES AND WAGES	85,309	85,000	80,675	100,000
PROFESSIONAL SERVICE	33,814	19,000	14,446	19,000
TELEPHONE	2,021	2,000	2,720	3,000
SUPPLIES	8,008	4,000	4,100	5,000
UTILITIES	15,124	21,000	17,640	21,000
EQUIPMENT MAINT.	7,729	2,000	60	2,000
FUEL & BY-PRODUCTS	5,643	6,000	2,269	3,000
INSURANCE	11,619	13,000	12,373	13,000
BUILDING MAINT	1,151	4,000	2,592	4,000
MISCELLANEOUS	6,071	15,000	3,160	7,000
ANIMAL CONTROL	-	500	-	500
EQUIPMENT	-	2,500	-	2,500
POLICE	67,017	75,000	67,616	75,000
FIRE	840	2,000	780	2,000
WEEKEND OPENING/CLOSING	-	1,000	690	1,000
FAIRGROUNDS	-	-	-	-
GRANT	-	-	-	40,000
TOWN HALL PROJECT	-	-	-	-
INTERGOVERNMENTAL	154,924	30,000	-	-
TOTAL	399,270	282,000	209,121	298,000
<b>TOTAL EST ENDING FUND BALANCE</b>	<b>227,196</b>	<b>232,727</b>	<b>265,119</b>	<b>317,319</b>

**TOWN OF PORTER  
DEPARTMENTAL BUDGET DETAIL**

**Police Fund**

	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
SALARIES & WAGES	\$ 66,465	\$ 72,550	\$ 67,616	\$ 72,550
PROFESSIONAL SERVICES	132	1,200	-	1,200
SUPPLIES	-	250	-	250
FEES	420	1,000	-	1,000
<b>TOTAL EXPENSES</b>	<b>67,017</b>	<b>75,000</b>	<b>67,616</b>	<b>75,000</b>

**Fire Fund**

	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
TELEPHONE	-	-	-	-
SUPPLIES	-	-	-	-
UTILITIES	-	-	-	-
MAINTENANCE	-	-	-	-
FUEL/BY PRODUCTS	-	-	-	-
DUES AND SUBS	840	2,000	780	2,000
INSURANCE	-	-	-	-
LEASE & RENTAL	-	-	-	-
MISCELLANEOUS	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>840</b>	<b>2,000</b>	<b>780</b>	<b>2,000</b>

**TOWN OF PORTER  
REVENUE AND EXPENSE  
STREET ALLEY FUND**

	<b>FY 2022-2023 ACTUAL</b>	<b>FY 2023-2024 BUDGET</b>	<b>FY 2023-2024 PROJECTED</b>	<b>FY 2024-2025 BUDGET</b>
<b>REVENUES</b>				
SALES TAX	24,649	28,000	26,297	28,000
GAS TAX	1,011	1,000	1,264	1,000
VEHICLE TAX	4,178	5,000	4,180	5,000
INSURANCE PROCEEDS	-	-	-	-
GRANTS	-			160,000
MISCELLANEOUS	2,459	-	-	-
<b>TOTAL REVENUE</b>	<b>32,297</b>	<b>34,000</b>	<b>31,741</b>	<b>194,000</b>
<b>Expenditures:</b>				
STREET LIGHTS	7,418	10,800	10,318	12,000
STREETS	2,984	9,000	0	194,000
SIGNS	3,116	4,000	341	4,000
EQUIPMENT	1,479	5,000	1,510	2,500
EQUIPMENT RENTAL	-	10,000	-	5,000
TRANSFER TO GENERAL	-		-	-
TREE TRIMMING	-	5,000	-	5,000
GRANT EXPENSE	-			
SUPPLIES/MAINT	-	1,000	576	1,000
<b>Total Expenditures</b>	<b>14,997</b>	<b>44,800</b>	<b>12,745</b>	<b>223,500</b>
<b>Net change in fund balance</b>	<b>17,300</b>	<b>(10,800)</b>	<b>18,996</b>	<b>(29,500)</b>
<b>Fund Balance, Beginning</b>	<b>89,561</b>	<b>106,861</b>	<b>106,861</b>	<b>125,857</b>
<b>Fund Balance, Ending</b>	<b>\$ 106,861</b>	<b>\$ 96,061</b>	<b>\$ 125,857</b>	<b>\$ 96,357</b>

**TOWN OF PORTER  
REVENUE AND EXPENSE  
CEMETERY DONATION FUND**

	<b>FY 2022-2023 ACTUAL</b>	<b>FY 2023-2024 BUDGET</b>	<b>FY 2023-2024 PROJECTED</b>	<b>FY 2024-2025 BUDGET</b>
<b>REVENUES</b>				
DONATIONS	\$ 3,747	\$ 3,500	\$ 3,000	\$ 3,500
MISCELLANEOUS	-	-	-	-
<b>Total Revenue</b>	<b>3,747</b>	<b>3,500</b>	<b>3,000</b>	<b>3,500</b>
<b>EXPENSES</b>				
MATERIALS/SUPPLIES	852	400	-	400
MISCELLANEOUS	-	200	-	200
FLAGS	-	300	-	300
LABOR	-	-	-	-
<b>TOTAL EXPENSE</b>	<b>852</b>	<b>900</b>	<b>-</b>	<b>900</b>
<b>NET CHANGE</b>	<b>2,895</b>	<b>2,600</b>	<b>3,000</b>	<b>2,600</b>
<b>Fund Balance, Beginning</b>	<b>3,017</b>	<b>5,912</b>	<b>5,912</b>	<b>8,912</b>
<b>Fund Balance, Ending</b>	<b>\$ 5,912</b>	<b>\$ 8,512</b>	<b>\$ 8,912</b>	<b>\$ 11,512</b>

**CEMETERY LAND FUND**

	<b>FY 2022-2023 ACTUAL</b>	<b>FY 2023-2024 BUDGET</b>	<b>FY 2023-2024 PROJECTED</b>	<b>FY 2024-2025 BUDGET</b>
<b>REVENUES</b>				
LOT SALES	\$ 2,100	\$ 2,100	\$ 1,800	\$ 2,100
OPENING/CLOSING	-	-	-	-
<b>Total Revenue</b>	<b>2,100</b>	<b>2,100</b>	<b>1,800</b>	<b>2,100</b>
<b>EXPENSES</b>				
NOTE PAYMENT	-	-	-	-
MISCELLANEOUS	-	100	-	100
SUPPLIES	-	1,000	-	1,000
<b>TOTAL EXPENSE</b>	<b>-</b>	<b>1,100</b>	<b>-</b>	<b>1,100</b>
<b>NET CHANGE</b>	<b>2,100</b>	<b>1,000</b>	<b>1,800</b>	<b>1,000</b>
<b>Fund Balance, Beginning</b>	<b>13,248</b>	<b>15,438</b>	<b>15,438</b>	<b>17,238</b>
<b>Fund Balance, Ending</b>	<b>\$ 15,348</b>	<b>\$ 16,438</b>	<b>\$ 17,238</b>	<b>\$ 18,238</b>

**PORTER PUBLIC WORKS AUTHORITY  
BUDGET**

	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>PROJECTED</b>	<b>BUDGET</b>
<b>REVENUES</b>				
WATER, SEWER, TRASH	\$ 757,633	\$ 690,000	\$ 740,626	\$ 900,000
WATER AND SEWER TAPS	20,750	18,000	18,000	35,000
TRANSFER FROM METER	-	3,500	9,030	9,000
Interest Income	6,085	3,300	8,774	8,000
INSURANCE PROCEEDS	-	-		
TRANSFER FROM CEM LAND	-	-		
TRANSFER FROM RAINY DAY	-	-		-
OWRB LOAN PROCEEDS	547,712	3,500,000	1,007,010	1,500,000
RECOVERY OF BAD DEBT	-	-	-	-
GRANTS	224,663	-		
MISCELLANEROUS	19,826	10,000	500	5,000
<b>Total Revenues</b>	<b>1,576,669</b>	<b>4,224,800</b>	<b>1,783,940</b>	<b>2,457,000</b>
<b>Expenditures:</b>				
SALARIES & PAYROLL TAX	226,044	200,000	189,096	250,000
WORKERS COMP	9,782	6,000	7,326	9,000
PROFESSIONAL SERVICES	3,365	6,000	5,675	6,000
TRAVEL & SCHOOLS	-	1,000	500	1,000
MATERIALS & SUPPLIES	39,195	27,000	27,016	35,000
GAS & OIL	10,893	10,400	9,582	12,000
UTILITIES	67,481	84,000	82,892	90,000
MISCELLANEOUS	14,000	9,000	9,670	10,000
EQUIPMENT REPAIR/MAINT	2,562	10,000	5,843	10,000
OWRB LOAN EXP	629,351	3,500,000	1,110,553	1,500,000
INSURANCE	3,503	8,000	9,815	12,000
POSTAGE	9,092	8,100	7,823	10,000
WATERLINE/TOWER REP	-	7,500	1,900	7,500
TRACKHOE	-	-	-	-
LOAN PAYMENTS	17,609	76,000	29,527	30,000
WATER PURCHASES	144,423	157,000	163,933	190,000
EQUIPMENT	-	1,500	-	1,500
REAP EXPENDITURES	-	-		
<b>Total Expenditures</b>	<b>1,177,300</b>	<b>4,111,500</b>	<b>1,661,151</b>	<b>2,174,000</b>
<b>NET CHANGE</b>	<b>399,369</b>	<b>113,300</b>	<b>122,789</b>	<b>283,000</b>
<b>Fund Balance, Beginning</b>	<b>1,357,047</b>	<b>1,756,416</b>	<b>1,756,416</b>	<b>1,879,205</b>
<b>Fund Balance, Ending</b>	<b>\$ 1,756,416</b>	<b>\$ 1,869,716</b>	<b>\$ 1,879,205</b>	<b>\$ 2,162,205</b>

RESOLUTION NO. 2024-2

A RESOLUTION OF THE BOARD OF  
TRUSTEES OF THE TOWN OF PORTER  
OKLAHOMA, ADOPTING THE OPERATING  
BUDGET FOR THE FISCAL YEAR

WHEREAS, the Board of Trustees of the Town of Porter, has completed the process required in 11 O.S. 17-201 et. Seq.; and

WHEREAS, agreement has been reached relative to the estimated revenues, and necessary appropriations for the various accounts within various funds for the 2024-2025 fiscal year; and

WHEREAS, the appropriations must be approved by resolution;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF  
TRUSTEES OF THE TOWN OF PORTER;

Section 1. That the 2024-2025 fiscal year operating budget be adopted in the amounts reflected in this resolution's attachment, which lists expenditures by department and classifications as required by 11 O.S. 17-213.

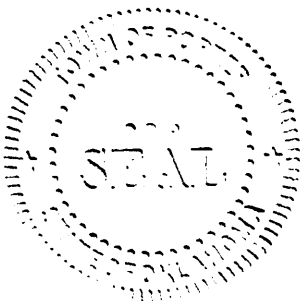
Section 2. That the resolution and a copy of the adopted budget be transmitted to the Clerk of this municipality.

Approved by the Board of Trustees of the Town of Porter the 20<sup>th</sup> day of June, 2024.

  
BRADAH LITTLEFIELD, MAYOR

ATTEST:

  
SHIRLEY HERRING, TOWN CLERK





# AFFIDAVIT OF PUBLICATION

County of Muskogee,  
State of Oklahoma

The Muskogee Phoenix  
214 Wall S  
Muskogee, Ok, 74402  
918-684-2858

CASE:

*Budget*

I, **Kristina Hight**, of lawful age, being duly sworn upon oath, deposes and says that I am the Classified Advisor of The Muskogee Phoenix, a daily/weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Muskogee, for the County of Muskogee, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

PUBLICATIONS:

*June 12, 2024*

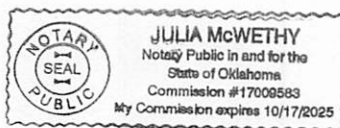
*Kristina Hight*  
Kristina Hight

Signed and sworn to before me  
On this *12* day of *June* 2024

*Julia McWethy*  
Julia McWethy, Notary Public

My Commission expires: 10-17-2025  
Commission # 17009583

(SEAL)



Acct:

*7548*

Fee: \$

*59.10*

Published in The Muskogee Phoenix  
June 12, 2024

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town of Porter, Oklahoma will hold a public hearing, during a special Board Of Trustees meeting, on June 20, 2024 at 6:00 PM, in the Porter Town Hall located at 617 S. Main St., Porter, Oklahoma, at which time and place citizens shall have the opportunity to be heard in reference to the Fiscal Year 2024-25 budget.

## TOWN OF PORTER, OKLAHOMA PROPOSED BUDGET FISCAL YEAR 2024-25

	22-23 Actual	23-24 Estimated	24-25 Budget
Beginning Fund Balance	\$ 803,995	\$ 2,069,654	\$ 2,296,331
Revenues			
General Fund	\$ 441,439	\$ 289,213	\$ 350,200
Street & Alley Fund	32,297	31,741	194,000
Cemetery Donation Fund	3,747	3,000	3,500
Cemetery Land Fund	2,100	1,800	2,100
Porter Public Works	1,576,669	1,783,940	2,457,000
Total Revenues	\$ 2,056,252	\$ 2,109,694	\$ 3,006,800
Expenditures			
General	\$ 331,413	\$ 140,725	\$ 221,000
Police	67,017	67,616	75,000
Fire	840	780	2,000
Street & Alley Fund	14,997	12,745	223,500
Cemetery Donation Fund	852	-	900
Cemetery Land Fund	-	-	1,100
Porter Public Works	1,177,300	1,661,151	2,174,000
Total Expenditures	1,592,419	1,883,018	2,697,500
Ending Fund Balance	\$ 1,267,828	\$ 2,296,330	\$ 2,605,631

## NOTICE OF PUBLIC HEARING

The Board of Trustees of the Town of Porter will hold a public hearing beginning at 06:00pm on 6-Jun-24. The purpose of the hearing is to receive in written and oral comments, to hold open discussions, and to answer any questions regarding the City's proposed budget for Fiscal Year 2024-2025. The following is a summary of the proposed budget for Fiscal Year 2024-2025. The proposed budget in its entirety is available for inspection in the City Hall during normal working hours. The adopted budget will also be available for inspection.

### TOWN OF PORTER BUDGET SUMMARY FYE 2024-2025

	<b>FY 2022-2023 ACTUAL</b>	<b>FY 2023-2024 ESTIMATED</b>	<b>FY 2024-2025 BUDGET</b>
BEGINNING FUND BAL	<u>\$ 803,995</u>	<u>\$ 2,069,654</u>	<u>\$ 2,296,331</u>
REVENUES			
GENERAL FUND	\$ 441,439	\$ 289,213	\$ 350,200
STREET & ALLEY	32,297	31,741	194,000
CEMETERY DONATION FUND	3,747	3,000	3,500
CEMETERY LAND FUND	2,100	1,800	2,100
PORTER PUBLIC WORKS	<u>1,576,669</u>	<u>1,783,940</u>	<u>2,457,000</u>
TOTAL REVENUES	<u>2,056,252</u>	<u>2,109,694</u>	<u>3,006,800</u>
EXPENDITURES			
GENERAL FUND	\$ 331,413	\$ 140,725	\$ 221,000
POLICE FUND	67,017	67,616	75,000
FIRE FUND	840	780	2,000
STREET & ALLEY FUND	14,997	12,745	223,500
CEMETERY DONATION FUND	852	-	900
CEMETERY LAND FUND	-	-	1,100
PORTER PUBLIC WORKS FUND	<u>1,177,300</u>	<u>1,661,151</u>	<u>2,174,000</u>
TOTAL EXPENDITURES	<u>1,592,419</u>	<u>1,883,018</u>	<u>2,697,500</u>
ENDING FUND BALANCE	<u>\$ 1,267,828</u>	<u>\$ 2,296,330</u>	<u>\$ 2,605,631</u>

# TOWN OF PORTER

PORTER, OKLAHOMA 74454

## BUDGET MESSAGE

FY 2024-2025

To: Board of Trustees and Citizens of the Town of Porter, Oklahoma.

The upcoming FY 2024-2025 annual budget for the Town of Porter includes some significant components that reflect the Town's continuing efforts to provide quality service.

The budget presented herein contains the following highlights:

**General Fund:**

Revenues are predicted to have an approximate 6.2% increase of \$20,500.00 from the previous fiscal year 2023-2024 budget. Expenditures are predicted to have an approximate 5.7% increase of \$16,000.00 from the fiscal year 2023-2024.

**Street and Alley Fund:**

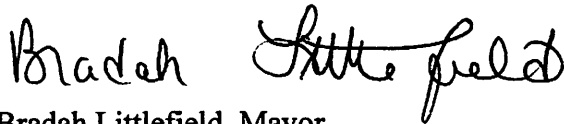
\$194,000.00 budgeted for street improvements.  
\$ 5,000.00 budgeted for purchase of street signs.

**Porter Public Works Authority:**

Revenues are predicted to have \$1,500,000.00 in loan proceeds which will be spent on wastewater system improvements.

The budget was prepared in accordance with the Oklahoma Municipal Budget Act in Title 11 of the Oklahoma Statutes.

Respectfully submitted,



Bradah Littlefield, Mayor